Year-Long AmeriCorps VISTA
Brown County UW-Extension

2014-15 Yearlong Position Description

Minimum Qualifications:
1. Education, training or experience in education or other areas relative to youth-development
2. Experience working in a team atmosphere with adults and youth
3. Leadership experience working with and teaching youth, and working in a team atmosphere
4. Comfort teaching a group of youth, grades K-12, on his/her own
5. Interest in reaching underserved populations in Brown County
6. Ability to work with urban organizations and represent Brown County UW-Extension
7. Comfort working with Microsoft Office (Word, Excel, PowerPoint, Outlook)

Preferred Qualifications:
1. Minimum age 21
2. Education or social services major, or similar experience
3. Experience in youth programming development and implementation, including developing, teaching and recruiting others to teach programming for youth, grades K-8
4. Working knowledge of social media technology (Facebook, Pinterest, etc.)
5. Experience writing curricula and evaluations
6. CPR and First Aid Certification

Responsible to:
Brown County 4-H Youth Development Staff (Educator and STEM Outreach Coordinator)

VISTA Position Goal: Brown County, WI is home to a significant urban population of youth, with diverse and underserved youth throughout the county. The goal of the yearlong AmeriCorps VISTA is to integrate science, technology, engineering and math (STEM), nutrition education/food and physical activity, and workforce development skills (21st Century Skills) into out-of-school time programming opportunities throughout the year.

Objectives of the Position:
1. Assess community offerings and provide educational opportunities that increase STEM, financial education, healthy futures, and workforce development related competencies into out-of-school time settings.
2. Research and Develop “Life Simulation”, a ½ day experience for middle and high school youth
3. Develop Social Media toolkits for clubs, groups and organizations
4. Support Brown County 4-H Youth Development Robotics Programming
5. Assist with marketing and promotion of UW-Extension, and its program areas
6. Assist with the development of a Financial Literacy Educational Program that spans the lifetime
7. In partnership with Brown County Youth Development Educator and other UW-Extension staff, develop relationships with community partners and out-of-school programs.

Position timeframe: August 12, 2014-August 11, 2015. Typical hours are Monday-Friday 8:00-4:30, with occasional evenings and weekends. Monthly living allowance is $946 (take home approximately $850); member will receive a $4725 educational award for their service. Student loan deferment, health insurance and other benefits may be available. VISTA members may have NO other employment during service.

For more information, please contact Melinda Pollen at 92-391-4613. To apply please send resume and cover letter to: Melinda Pollen, Brown County 4-H Youth Development Educator, 1150 Bellevue Street, Green Bay, WI 54302 or submit electronically to melinda.pollen@ces.uwex.edu. For full consideration, apply by May 31, 2014.

UW-Extension provides equal opportunity in programs and employment. UW-Extension does not discriminate on the basis of age, race, creed, color, disability, sex, sexual orientation, national origin, ancestry, marital status, arrest record, or non-program related conviction record. Employment is contingent upon establishment of identity and verification of employment eligibility as required by the Immigration Reform & Control Act of 1986.